

**Sunday 9th September 2020**

**Invitation to bid for WASH SUPPLIES–Hargeisa–Somaliland**

World Vision Somaliland (WVS) is implementing multi sectorial program in; Somaliland.

WVS is inviting to a bid for the provision of Stationery supplies as specified in the **Lot Numbers** below and detailed tender documents complete with BOQ/RFQ are now available (free of charge) for collection from the Hargeisa Office or through the website) during office working hours. It will also be shared into your email if you request it from supply chain focal point.

**Eligibility:**

To be eligible for participation in this tender procedure, tenderers must prove to the satisfaction of the Contracting Authority that they comply with the necessary legal, technical and financial requirements and have the wherewithal to carry out the contract effectively. Technical and financial submissions must be very explicit. Interested Experienced contractor are invited apply this opportunity.

**Submission Procedures:**

- Bid documents are available for collection from the date of this ITB. Offers must be received before the deadline which is on **22<sup>th</sup> September 2020 at 04: 00PM hours.**
- Completed tender documents clearly marked with the **Lot Number bided** for must be deposited at the WVS Hargeisa Office before the deadline date and time, and recorded in the log book/ letter.
- **Formal bids being submitted must be on formal company letters, duly signed and stamped must indicate the** Full Company Name, Physical Address, Contact Telephone Number/contact Email address, Directors Names, addresses and their telephone numbers

**EVALUATION CRITERIA**

**1. Mandatory Requirements**

- a) Provide a certified copy of a certificate of business registration, certificate of incorporation, business license or similar document.
- b) Provide a certified copy of tax registration, tax clearance certificates or similar documents.
- c) Provide information on ownership structure (**Name of directors of the company / Owner**)

**d)** Past Experience-Provide references of the previous works or goods supplied before (attach Recommendation letter or Previous LPOS/Agreements

**e)** Please indicate delivery period

**f)** Indicate validity of quote

**g)** Credit Terms.

**2. Technical Evaluation**

Bids technical evaluation based on the specification submitted

**3. Financial Evaluation**

Based on cost quoted

\* Quotation's should be received at World Vision Hargeisa Office.

Not later than 22/9/2020 at 4: PM.