

INVITATION TO BID (ITB)
Vendor / Company Name: _____ Date: _____ Cell phone: _____

Date: 3 rd November 2021	No. of pages including this page: 3
Tender title: Quotation for Security Guard Uniform and shoes	Ref no:

Submission:

Completed tender documents (Mandatory Requirement along with the Quote) in sealed envelope clearly marked with the title **Secuirty Uniform and shoes** must be deposited in the tender box located at **WVS Hargeisa Office** before the deadline date and time (updated the date and time), and recorded in the attendance sheet.

Closing deadline: time: 4.00 pm date: 16 November 2021

Important:

Offers transmitted in any other manner than those indicated above will not be considered.

Requirements:

World Vision Somaliland invites pre-qualified and reputable Suppliers with proven experience in Supply of Hand tools, to make an offer based upon the conditions stated in this invitation to tender for the Items in Annex I.

Your offer should clearly indicate:

1. Unit price as per the attached RFQ
2. Validity of the offer.
3. Delivery time.

Information to bidders:

1. Currency of offer should preferably be in US Dollars, but in case local currency is offered, the comparison of offers will be based on the prevailing rate of exchange.
2. World Vision reserves the right to accept the whole or part of your offer.
3. World Vision Somaliland reserves the right to accept or reject any application (bid), and is not bound to give reasons for its decisions. Canvassing or giving false information will lead to automatic disqualification.

EVALUATION CRITERIA

I. Mandatory Requirements:

1. Provide a certified copy of a certificate of business registration.
2. Provide a certified copy of tax registration.
3. Provide information on ownership structure (Name of directors of the company / Owner)
4. Provide references from previous customers
5. Sign the Supplier Code of Conduct

ANNEX I: QUOTATION -FORM FOR HAND TOOLS

Items Description	Unit	QTY	Unit cost in USD	Total cost in USD
➤ Uniforms for security Guard-Shirt with WV Visibility print including 	Set	38		
➤ light winter coats for men 	Pc	25		
➤ Security Guard Boots 	PC	19		

Rope and Whistle 	Pc	38		
Belt - I.Men's Leather Dual Tone Free Size Autolock Lion Buckle 	Pcs	38		

Via Email: somaliland_supply_chain@wvi.org Or By Hard copy to world vision office Masala Area

Thank You
Ubax Axmed
Ubax_cumar@wvi.org
Supply Chain Department