



TENDER NOTICE REQUEST FOR QUOTATION VEHICLE SERVICE HIRE

Supplier Code of Conduct

Project Name: Provision of lifesaving WASH response package to vulnerable communities and IDPs affected by El Nino in Baidoa district of Somalia”

Project code: CBPF-SOM-23-R-NGO-27071

Purpose:

This emergency water trucking is a response strategy employed in this situation where there is a critical shortage of safe drinking water due to Elnino natural disaster. This activity targets 15000 of target flood affected communities from some selected IDPs in Baidoa district to have equal access to safe water supply through emergency water trucking (15000). This activity is under the titled project “Provision of lifesaving WASH response package to vulnerable communities and IDPs affected by El Nino in Baidoa district of Somalia” coded “CBPF-SOM-23-R-NGO-27071.

Environmental compliance

- **Pollution waste prevention:** Business is conducted in a manner which proactively embraces sustainability. Suppliers shall optimize their consumption

of natural resources, including energy and water, business is conducted in a manner which reduces environmental impact. As such, suppliers will measure and minimize the environmental impact of their facilities and operations, including air and greenhouse gas emissions, water (whether in a production process, for irrigation, or for other uses), contamination and waste.

- **Water:** Suppliers will commit to sustainable use and management of water resources in all areas that it has control over, and to support and encourage others where it can meaningfully do so.
- **Hazardous materials:** Suppliers shall identify and reduce the use of hazardous materials, chemicals, and substances. Suppliers will also ensure their safe handling, storage and disposal. All applicable employees shall be aware of and trained in related safety procedures.

Implementation

- **Human rights:** the Supplier must comply with all relevant southwest state and national laws and regulations about employment practices, benefits, health and safety and anti-discrimination, provide a workplace free of any form of harassment. Suppliers shall not use any form of forced, bonded, indentured or prison labor.
- **Policies enforcements:** Suppliers will develop and enforce policies and procedures to ensure compliance with all aspects of this Code. This includes ensuring transparent and accurate record-keeping to demonstrate compliance with applicable laws and this Policy.
- **Feedback management:** Suppliers shall have systems in place to enable fair, confidential, and anonymous grievance reporting and follow-up without fear of reprisal. This includes worker whistleblower protections.
- **Accountability and audits:** WARDP reserve the right to verify compliance with the Code through internal or third-party assessments and to require implementation of corrective actions toward meeting the Policy.
- **Development and robustness:** WARDO also recognizes that achieving the requirements of this Code is a dynamic process and encourages continuous improvement within its supply chain. In cases where improvement is required,

we will support the supplier to establish clear milestones and processes to support their progress.

- **Diversity:** WARDO is committed and encourages suppliers to promote an inclusive workplace where employee differences in areas like gender, sexual preference, age, culture, disability, and lifestyle choice are valued, Suppliers must strive to provide a workplace that is free of direct or indirect discrimination, harassment, or bullying.
- **Community:** the supplier will commit to contribute to the local communities – Baidoa - which the Supplier impacts and support their sustainable development.

Reporting concerns

The standards of conduct described in these guidelines are critical to the ongoing success of WARDO programs and projects. If you have any concerns about compliance or ethics issues while working for or with WARDO or want to report illegal or unethical activities email to feedbacks@wardosom.org or call the hotline short number **2363**.

Supplier Name: _____

Supplier focal point Name: _____

Signature and Stamp: _____

Date: _____