



Jubaland state of Somalia

INVITATION FOR QUOTATIONS (IFQ)

BIDDING DOCUMENT FOR PROCUREMENT OF TREE SEEDING, RIVERBANK TOOLS, PROTECTIVE GEAR PPE AND SANITATION.

JANUARY- 2026

**Client: Ministry of Energy and Water Resources, Jubbaland
State of Somalia**

IFQ Reference No. *MoEWR/JSS/0008/2026*

Date: *20/01/2026*

Services: Procurement of Tree Seeding, Riverbank Tools, Protective
Gear, PPE and Sanitation.



INVITATION FOR QUOTATIONS (IFQ) FOR PROCUREMENT OF TREE SEEDING, RIVERBANK TOOLS, PROTECTIVE GEAR, PPE AND SANITATION.

Date:20-01-2026

TO: ALL BIDDERS

1. The Ministry of Energy and Water Resources (MOEWR) of Jubbaland State of Somalia (JSS) has set aside funds being provided by GIZ funded Tree Seeding, Riverbank Tools, Protective Gear PPE and Sanitation to be used to cover eligible payments under the contract for which this invitation for quotation is issued. This IFQ may lead to the award of Construction of shallow well and related water supply facilities (Tree Seeding, Riverbank Tools, Protective Gear PPE and Sanitation).
2. The format of this Standard Bidding Document shall be:
This Invitation Letter.
Section I - Instructions to Bidders and Detail on the Evaluation of Quotations.
Section II - Bidding Forms including anti-corruption and Bribery Statements.
Section III – Specifications to include a section for the Bidder to provide specifications of items offered.
Section IV – Form of Contract Agreement complete with General Conditions of Contract (GCC) and Special Conditions of Contract (SCC);
Eligible Bidders are hereby invited to submit their price quotation for supplying the Services as described in the “Schedule of Requirements and Prices” attached as Bidding Form B of Section II and in the “Specifications” – Section III. Bids must include all the documents listed in the Instruction to Bidders.
3. *All quotations in one original plus one copy, properly filled in, and enclosed in plain envelopes marked MoEWR/0008/JSS/2026 must be delivered to the address ministry of EWR office (Ministry of Energy and Water Resources (MoEWR-JSS) Along Port Road opposite Tawakal hotel Kismayo, Jubaland)*
4. Deadline for submission will be on **03rd – February 2026 at 12:00am hour's** local time. Quotations will be opened promptly thereafter in public and in the presence of Bidder representatives who choose to attend in the opening at the [insert the physical address of the place for bid opening].
5. Late quotations, portion of quotations, quotations not opened at the quotation opening ceremony shall not be accepted for evaluation irrespective of the circumstances.
6. During the course of this procurement if you come across any issues of bribery, corruption or wrong doing on JSS MoEWR part, please feel free to contact

Procurement officer Email: moewr.procurement@gmail.com

Yours sincerely,

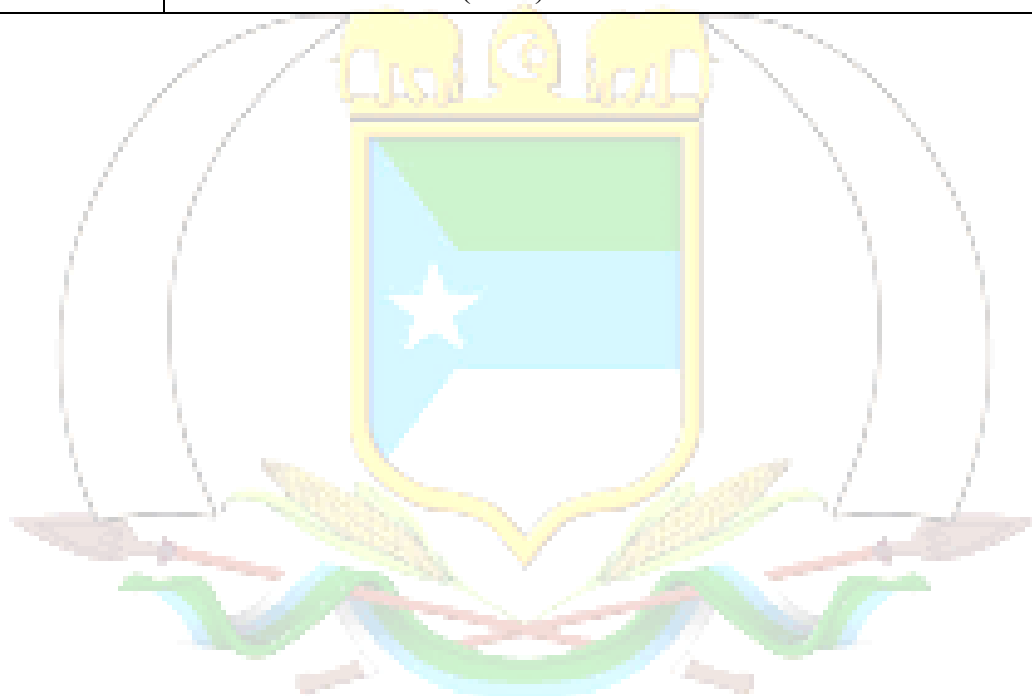
Mr. Bashir Abdulgadir Adam

Procurement and Logistics Officer

Ministry of Energy and Water Resource.

Acronyms and Abbreviations

GCC	General Conditions of Contract
ITB	Instructions to Bidders
IFQ	Invitation for Quotations
SCC	Special Conditions of Contract
SP	Service Provider
PFM	Public Financial Management
MOF	Ministry Of finance
USD	United States Dollars (USD)



SECTION I

INSTRUCTIONS TO BIDDERS (ITB)

1. The site will be at the Yoontoy, Kismayo_ Lower Juba region and the Services should be completed within 30-day period after the acceptance of the quotation no. *MoEWR/JSS/0008/2026* for Procurement of **Tree Seeding, Riverbank Tools, Protective Gear, PPE and Sanitation**. The Bidder shall include the following documents with its Bid. Bids which do not include all these documents must be declared unresponsive and might therefor not be considered for award of contract:
 - 2.1 Quotation Submission Form as per Bidding Form A of Section II;
 - 2.2 Jubaland line ministry registrations.
 - 2.3 A duly completed and signed priced quotation as per Statement of Requirements and Schedule of Prices - attached as **Bidding Form B of Section II**;
 - 2.4 Memorandum of Anti-Bribery Policy as per **Bidding Form C of Section II**;
 - 2.5 A copy of the Bidder's "Anti-Bribery" Policy document.
 - 2.6 Form of Conflicts of Interest and Declaration of Impartiality and Confidentiality as per **Bidding Form D of Section II**;
 - 2.7 A valid Business License for Somalia.
 - 2.8 A valid VAT and TIN certificate (if/when applicable to Somalia);
 - 2.9 A list of minimums *[one related contract and Bank Statement]* of recent performed service contracts of a similar nature including the names, email addresses and contact numbers of the Employers/Clients for verification.; and
2. Bid price.
 - 3.1 The Contract shall be for the Scope of Services as defined in **Section III**.
 - 3.2 Corrections, if any shall be made by crossing out, initialling, dating and rewriting.
 - 3.3 All duties, taxes and other levies payable by the Bidder under the contract shall be included in the total price.
 - 3.4 The rates quoted by the Bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - 3.5 The prices should be quoted in United States Dollars.
3. The Bidder shall complete the Quotation Submission Form which is attached as **Bidding Form A of Section II**. The Quotation Submission Form must be completed without any alterations to its format and no substitute shall be accepted.
4. The payment will be made in United States Dollars (USD).

Quotation shall remain valid for a period of not less than 90 days after the deadline for submission.
5. Alternative quotations are not applicable
6. The quotation shall be completed and signed by an authorized representative of the Bidder. For this case a Power of Attorney must be submitted together with this quotation.

9. MOEWR will select a preferred bidder through the following process which includes the evaluation and comparison of the quotations in the following manner:
- 9.1 Preliminary Examination: to determine substantially responsive quotations i.e. which are properly signed and conform to the terms and conditions and specifications.
 - 9.2 Substantial Responsiveness determination: Quotations determined to be substantially responsive will be checked for any arithmetic errors. In case of any arithmetical discrepancy between the unit rate and amount quoted, then the unit rate shall prevail both for the evaluation of quotation and for subsequent contract agreement.
 - 9.3 Comparison of quotations: in evaluating the quotations, the evaluation committee will determine for each quotation the evaluated quotation price by adjusting the quotation prices as follows:
 - i. making any correction for errors;
 - ii. making appropriate adjustment for any other acceptable variations, deviations or omission; and
 - iii. making appropriate adjustments to reflect discounts for the award or other price modifications offered.
 - 9.4 Background checks: Checks will be undertaken by MoEWR with regards to the preferred bidder and its principal **Engagement of a Consultant for the establishment of Demonstration Farms, procurement and assembling of Greenhouses.** officer/shareholders. This will include verifications against the European Union, DFID and World Bank Sanctions List. If the bidder or its principal officer/shareholder is listed in any of the sanctions lists, the preferred bidder may not be considered for award.
 - 9.5 Reference Checks: In addition, MoEWR will undertake reference checks. If a negative reference is obtained, MOEWR reserves the right to not consider the bidder for award.
10. **MOEWR will award the contract to the Bidder whose quotation has been determined to be substantially responsive, meeting all the requirements in items above, and who has offered the lowest evaluated quotation price.**
11. MOEWR reserves the right at the time of contract award to increase or decrease up to fifteen percent (15%) of the quantity of services originally specified in the scope of services for each lot without any change in unit price or other terms or conditions and this shall be reflected in the form of contract.
 12. Notwithstanding the above, the MoEWR reserves the right to accept any quotations and reject all quotations at any time prior to the award of contract.
 13. The Bidder whose bid is accepted will be notified for the award of contract by the MOEWR prior to expiration of the quotation validity period.



Bidding Form A Quotation Submission Form

Date:

To:

We offer to provide the service in accordance with the Conditions of Contract accompanying this Quotation for the Contract Price of _____

We also accept to offer a complete service within a period specified in the ToR that includes mobilization period.

This quotation and your written acceptance of it shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We hereby confirm that this quotation complies with the conditions required by the Invitation for Quotations.

Authorized Signature:

Name and Title of Signatory:

Name of Bidder:

Address:



Bidding Form B
Schedule of Requirements and Prices
For Procurement of Tree Seeding, Riverbank Tools, Protective Gear, PPE and Sanitation.

Item	Description of Services	Unit type	Quantity	Rate	Amount (USD)
1	Tree seedlings and riparian vegetation species	Tree	660		
2	Digging Spades	PCS	20		
3	Garden Hoe	PCS	20		
4	pangas for cutting	PCS	20		
5	Garden Rake	PCS	20		
6	Watering cans	PCS	35		
7	Nursery trays	PCS	300		
8	Maintenance tools	PCS	2		
9	Boots	Pair	50		
10	Safety Helmet	pcs	50		
11	Eyeglasse	Pcs	50		
12	Gloves	Pair	50		
13	Riverbank monitoring markers	PCS	10		
14	Measurement kits	PCS	10		
15	Face Masks (surgical masks, N95 respirators)	Box	50		
16	Face Shields	PCS	50		

17	Hand Soap (liquid, foam, antibacterial)	PCS	35		
18	Disinfectant Sprays	PCS	40		
19	Toilet Paper	Roll	32		
	Subtotal Amount				
	Total Amount for Supply of Services (exclusive of VAT)				
	Grant Total Amount for Supply of Services (including VAT)				
	Services to <i>The Ministry</i>				
Summary					
Total Amount in United States Dollars (in words)					
The delivery Period offered is:					



Bidding Form C

Memorandum for Anti-Bribery Policy

UNDERTAKING BY BIDDER ON ANTI – BRIBERY CONDUCT

This Company _____ places importance on competitive tendering taking place on a basis that is free, fair, competitive and not open to abuse. It is pleased to confirm that it will not offer or facilitate, directly or indirectly, any improper inducement or reward to any JSS officer their relations or business associates, in connection with its tender, or in the subsequent performance of the contract if it is successful.

This Company has an Anti-Bribery Policy/ Code of Conduct and a Compliance Program which includes all reasonable steps necessary to assure that the No-bribery commitment given in this statement will be complied with by its managers and employees as well as by all third parties working with this company on the Ministry of Energy and Water Resources projects or contract including agents, Suppliers, consortium partners, sub-contractors and suppliers.

This Company understand and agrees to comply with the terms of Ministry of Energy and Water Resources anti-corruption policy, available at the website *[insert name of website]*

(Name of the Authorized Person)
On behalf of Company

Signature

Date

Company stamp/seal (if applicable)

Bidding Form D
Form of Conflicts of Interest and
Declaration of Impartiality and Confidentiality

Part I: Supplier Declaration of Potential Conflicting Relationships and/or Conflicts of Interest

Name of Supplier/Consultant/Contractor/Service Provider (all referred to as Vendors):

Name(s) of Chief Executive Officer and/or Managing Director and all Directors:

I, as the individual with the legal authority to represent the information for the above-named Vendor, confirm that

1. The above-named Vendor (including its associates, if any, its Personnel and Sub-Consultants and any of its affiliates) has no business or family relationship with JSS Directors or members of staff:

Name: _____ Signed: _____

2. The above-named Vendor (including its associates, if any, its Personnel and Sub-Consultants and any of its affiliates) has no business or family relationship with JSS Directors or members of staff or any other entity who is directly or indirectly involved in any part of (i) the preparation of the Terms of Reference of the assignment, (ii) the selection process for such assignment, or (iii) supervision of the Contract.

Name: _____ Signed: _____

3. List the following:

a) All individuals within the Vendor's organization (including its associates, if any, its Personnel and Sub-Consultants and any of its affiliates) that have a business or family relationship with JSS Directors or members of staff

b) Said JSS Directors or members of staff and the nature of the relationship

4. I understand that MoEWR requires that all Vendors observe the highest standards of ethics during the procurement and execution of such contracts. In pursuance of this policy, I agree that (i) my company shall not, directly or through an agent, engage in Fraud and Corruption in competing for the Contract; (ii) MoEWR has the right to sanction, including declaring the my company ineligible, either indefinitely or for a stated period of time, award or continuation of a MOEWR Contract if at any time it has been determined that my company, directly or through an agent, engaged in Fraud and Corruption; (iii) furthermore, I state that the company has not engaged in any such fraudulent or corrupt activities.

Signed: _____

Date: _____

Part II: Supplier Declaration of Impartiality and Confidentiality

Name of Supplier/Consultant/Contractor/Service Provider (all referred to as Vendors):

Name(s) of Chief Executive Officer and/or Managing Director and all Directors:

1. I confirm that I understand that all information, written and verbal, relating to MOEWR or any other party, to which I have access either deliberately or inadvertently, while engaged with MOEWR in accordance with any Contract awarded to my organization, or at any time thereafter, is for the purpose of interaction with MoEWR and is wholly confidential to me and the person(s) who have provided the information.

2. I agree that for any Proposal Evaluation, Contract formation or negotiations I may participate in, that I do not have any affiliation with any other parties submitting a proposal for this procurement. To the best of my knowledge and belief, neither I nor my spouse, dependent child, general partner, or any person organization which I am serving as an officer, director, trustee, general partner, or employee, or any person or organization with whom I am negotiating or have an arrangement concerning prospective employment, has a financial or other outside interest that can be affected by any decision or recommendation I make for or to MoEWR.

3. To the best of my knowledge, my spouse, dependent child, general partner, or any organization which I am serving (or have served within twelve months from the date of this declaration) as an officer, director, trustee, general partner, or employee, or any person or organization with whom I am negotiating or have an arrangement concerning prospective employment are not parties to and do not represent a party who has an interest in the matter.

4. I acknowledge my responsibility to disclose the acquisition of any financial or other outside interest as described above that would be affected by any action, I may take on behalf of MoEWR.

5. I acknowledge that nothing in this form amends or lessens the terms of any contract between the parties.

Name: _____

Vendor: _____

Signed: _____

Date: _____