



FEDERAL REPUBLIC OF SOMALIA
SOMALI DISASTER MANAGEMENT AGENCY (SoDMA)
REQUEST FOR EXPRESSION OF INTEREST (EOI)
Provision of Emergency Food Assistance Packages
to Targeted Vulnerable Households

EOI Reference	SoDMA/EOI/FOOD-ASS/07/2026
Date of Issue	05 September 2026
Submission Deadline	20 September 2026, 5:00 PM Mogadishu time
Submission	procurement.head@sodma.gov.so , CC- hpu@sodma.gov.so Airport Road, Wadajir, Mogadishu

1. Invitation and Purpose

SoDMA invites eligible and experienced vendors, suppliers, logistics operators, and food-assistance service providers to express interest in supplying and delivering emergency food assistance packages to targeted vulnerable households in selected districts across Somalia. The assignment supports urgent life-saving assistance for crisis- and disaster-affected households identified through SoDMA targeting and community verification mechanisms.

Applicants may apply for one, several, or all geographic lots, but must demonstrate adequate supply-chain, logistics, financial, compliance and district-access capacity for each lot selected. Estimated household targets, final food-basket composition, quantities, delivery volumes, schedules and pricing forms are intentionally withheld until the subsequent competitive procurement stage.

2. Geographic Lots

Lot	State / Region	Districts	Priority / Coverage
Lot 1	Puntland State	2	Emergency food assistance coverage
Lot 2	Somaliland	1	Emergency food assistance coverage
Lot 3	Galmudug State	1	Emergency food assistance coverage
Lot 4	South West State	3	Emergency food assistance coverage
Lot 5	Hirshabelle State	3	Emergency food assistance coverage
Lot 6	Banadir Region	2	Emergency food assistance coverage

SoDMA may award one or multiple lots, split awards, refine district boundaries/details at tender stage, or make no award depending on needs, funding, evaluation results, and operational considerations.

3. Scope of Services

- Source food commodities from reliable suppliers and maintain evidence of origin, batch information, expiry dates, traceability and relevant quality certifications.
- Package, label, store and handle commodities using food-safe practices that prevent contamination, spoilage, leakage, infestation, loss or diversion.
- Maintain sufficient stock, warehousing, vehicles/transport arrangements, personnel, equipment and contingency capacity to meet the delivery schedules issued at tender/contract stage.
- Transport and deliver food packages to SoDMA-approved warehouses, distribution sites or direct delivery points; maintain signed delivery notes and handover records.
- Coordinate distribution plans with SoDMA and state/district/community authorities; support beneficiary verification, orderly distribution, help desks, complaints/feedback channels and distribution documentation.
- Submit waybills, delivery notes, distribution records/lists, authorized photographs, stock reconciliations, incident reports and final completion reports.

4. Delivery, Quality and Risk Requirements

- A practical mobilization plan should cover staffing, procurement schedule, warehouse arrangements, transport routes, security, beneficiary interface, risk mitigation and communication protocols.
- Delivery locations, dates, quantities, package composition and beneficiary lists may not be changed without written SoDMA authorization.
- SoDMA may inspect commodities, warehouses, packaging, vehicles and delivery records at any time. Damaged, expired, contaminated, underweight, improperly labelled or otherwise non-compliant items must be replaced promptly at the provider's cost.
- Applicants must demonstrate realistic district access and security arrangements. Providers remain responsible for personnel, commodities, vehicles and assets while ensuring that security measures do not compromise humanitarian principles or beneficiary protection.

- All beneficiary-facing activities must respect dignity, privacy, security and cultural sensitivity, with clear safeguarding, data-protection, complaints and incident-reporting arrangements.

Core principle	The EOI assesses supplier capability and eligibility only. Food-basket specifications, household targets, quantities, delivery schedules and prices will be provided later to shortlisted firms.
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5. Eligibility and Minimum Qualification

Category	Minimum Requirement	Evidence to Demonstrate Capacity
Legal status	Valid business registration and authorization to operate in Somalia.	Registration, articles, trading licence, tax ID/clearance and relevant permits.
Relevant experience	Proven food or humanitarian assistance supply/distribution, preferably in Somalia and selected regions.	Contracts, POs, completion certificates, client references, photos/reports.
Operational / logistics	Warehousing, stock management, packaging, fleet/transport agreements, field staff and district access.	Asset/fleet lists, warehouse details, leases, organogram and field-presence evidence.
Financial capacity	Sufficient financial resources to mobilize and manage supply timelines.	Audited accounts, bank statements, credit lines and turnover summary.
Quality / compliance	Food-grade handling, shelf-life, packaging, traceability, inspection readiness, safeguarding and integrity.	QA plan, supplier certificates, sample labels/specifications, policies and signed declarations.

6. EOI Submission Requirements

1. Signed EOI submission letter	2. Company profile and contacts
3. Selected lots / regions / districts	4. Legal, tax and operating permits
5. Relevant experience matrix and evidence	6. Operational / logistics capacity statement
7. Quality assurance & food safety approach	8. Safeguarding / integrity / conflict declarations
9. Financial capacity evidence	

Submission format: one legible PDF titled “EOI_FOOD_ASS_[Applicant Name] _[Selected Lot(s)].pdf”; email subject “EOI - Food Assistance Package - [Applicant Name] - [Lot(s)]”; submit to procurement.head@sodma.gov.so and cc hpu@sodma.gov.so by 20 September 2026 at 5:00 PM Mogadishu time. Documents should be in English or accompanied by an English translation.

7. Evaluation and Shortlisting

Evaluation Criterion	Weight	Key Focus
Administrative responsiveness	Pass/Fail	Completeness, signature, deadline and required forms.

Legal and compliance status	Pass/Fail	Registration, tax status, debarment/sanctions and conflicts.
Relevant experience	25%	Similar food supply/distribution, Somalia/emergency response and references.
Operational & logistics capacity	30%	Warehousing, vehicles, staffing, access and multi-district delivery capability.
Quality assurance / food safety	15%	Specifications, handling, packaging, traceability and inspection readiness.
Financial capacity	15%	Financial soundness and ability to meet supply/delivery timelines.
Safeguarding, AAP & risk	15%	Protection, complaints, conduct, data protection and incident reporting.

8. Key Contracting and Compliance Conditions

- SoDMA may conduct due diligence, verify references, inspect facilities and request clarifications or additional documents. Misrepresentation may result in rejection or other action.
- Selected providers must comply with Somali law, procurement and donor requirements, tax obligations, food-safety/quality requirements, safeguarding, anti-fraud/anti-corruption, humanitarian principles and contract terms.
- Accurate records must be maintained and made available for audit, spot checks and monitoring. Incidents involving quality, security, loss/diversion, safeguarding or beneficiary protection must be reported promptly.
- Beneficiary personal data must be used only for authorized purposes and stored securely. Subcontracting requires prior written approval and does not relieve the prime provider of responsibility.
- Clarification requests should be submitted in writing to the procurement email; oral communications are non-binding. Applicants bear their own EOI preparation costs. SoDMA may reject EOIs, modify/split the scope, cancel the process or use another permitted procurement approach.

APPLICANT RESPONSE FORM

Applicant legal name: _____ Authorized representative: _____

Email / Phone: _____ Years in operation: _____

A. Lot Selection / Local Presence

Select	Lot	State / Region	Local presence / office / access details
☐	Lot 1	Puntland State	
☐	Lot 2	Somaliland	
☐	Lot 3	Galmudug State	
☐	Lot 4	South West State	
☐	Lot 5	Hirshabelle State	
☐	Lot 6	Banadir Region	

B. Declaration

The applicant declares that it is legally registered and authorized to operate; that the information submitted is true and complete; that it is not debarred, sanctioned, insolvent, or subject to a conflict that has not been disclosed; and that it will comply with SoDMA requirements, applicable laws, humanitarian principles, safeguarding, anti-fraud and anti-corruption obligations.

Signature & stamp: _____ Date: _____

C. Submission Checklist

☐ Signed submission letter	☐ Company profile
☐ Lot selection	☐ Registration certificate
☐ Tax evidence	☐ Operating permits
☐ Experience evidence	☐ Operational/logistics capacity
☐ QA / food safety documents	☐ Financial evidence
☐ Safeguarding & integrity declarations	☐ JV/subcontracting information (if applicable)

Important

No financial prices are requested at the EOI stage unless SoDMA specifically instructs otherwise. Shortlisting does not create an entitlement to contract award.